

**Burnett Medical Center
Annual Meeting
Microsoft Teams Meeting/Conference Call
January 16, 2024
Minutes**

Randy Carey called the meeting to order at 7 PM.

Directors present: Lois Carlson
 Julie Fiedler
 John Hill
 Randy Carey
 Stuart McIntosh

Staff present: Gordon Lewis, CEO
 Gordy Forbort, CFO
 Tamra White
 Becky Windsor

Corporate membership is 231, with 103 proxies submitted, establishing a quorum.

Old Business:

The minutes of the January 17, 2023, annual board meeting were reviewed. A motion was made by Lois Carlson with a second by Julie Fielder to approve the minutes as written. Motion carried.

New Business:

Randy Carey reviewed the slate of candidates. Chris Sybers was nominated for another term and Stuart McIntosh was nominated as a new board member.

Reports:

Gordy Lewis reviewed the past year. He mentioned highlights of 2023 and the board's appreciation for the corporate members' support.

Medical Staff Report:

The Medical Staff Report for 2023 was reviewed.

Administrative Report: Tamra White

A PowerPoint presentation of a Year in Review was shown recapping 2023. This included meeting all bond covenants, successful financial audit, Medicare reviews, Electronic Data Management, EMR Implementation, benefits, and challenges of Epic and other software updates, strengthening our workforce, new providers, the CNA training program, & services, focus on our employee's including satisfaction survey, initiatives, Regulatory Survey Update and Updates for 2024 FY.

Financial Report: Gordy Forbort

Gordy Forbort discussed the financials for FY23, reviewing the sheets in the Board Packet. Please refer to the financials for details.

Adjournment:

The meeting was adjourned at 8:33 PM with a motion made by Lois Carlson and a second by John Hill. The next Annual Meeting will be held on January 21, 2025.

Respectfully submitted,

Shelley Miller
Recording Secretary